

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 1											
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 07/08/2021		4. REQUISITION/PURCHASE REQ. NO. PR9958954-0001		5. PROJECT NO. (If applicable)											
6. ISSUED BY AMERICAN EMBASSY BRIDGETOWN American Emb. Wildey Business Park, Wildey, ATTN: GSO/Procurement St Michael BB14006 BARBADOS		CODE BB210		7. ADMINISTERED BY (If other than Item 6) AMERICAN EMBASSY BRIDGETOWN American Emb. Wildey Business Park, Wildey, ATTN: GSO/Procurement St Michael BB14006 BARBADOS		CODE											
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				(X)		9A. AMENDMENT OF SOLICITATION NO. 19BB2121Q0032											
				<input checked="" type="checkbox"/>		9B. DATED (SEE ITEM 11) 06/25/2021											
				<input type="checkbox"/>		10A. MODIFICATION OF CONTRACT/ORDER NO.											
				<input type="checkbox"/>		10B. DATED (SEE ITEM 13)											
CODE		FACILITY CODE															
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS																	
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.																	
12. ACCOUNTING AND APPROPRIATION DATA (If required)																	
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;"><u>CHECK ONE</u></td> <td>A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>D. OTHER (Specify type of modification and authority)</td> </tr> </table>								<u>CHECK ONE</u>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.	<input type="checkbox"/>		<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).	<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)
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<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)																
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.																	
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)																	
The closing date is extended until July 30, 2021 at 4:00 pm local time.																	
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.																	
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)													
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)				15C. DATE SIGNED		16B. UNITED STATES OF AMERICA James H Coddington (Signature of Contracting Officer)											
				16C. DATE SIGNED													



Solicitation 19BB2121Q0032 - Pre-Proposal Conference and Site Visit for Grenada renovation

U.S. Embassy, Bridgetown
Wilkey Business Park,
Wilkey, St. Michael

Minutes from Pre-Proposal Conference of July 1, 2021

Introduction

Meeting started at 10:10 a.m.

The General Service Officer- James Coddington welcomed all attendees.

Embassy:
Sharla Windham- Facility Manager – absent (sent apology)
Frank LaTouche – GSO/FM Assistant – Grenada
Sharon Wilson, Procurement Agent

Contractors:

José Henwood - Creative Design

Discussion of the Solicitation Package

The following sections of the solicitation were highlighted:

SF-1449
Section 1
Section 3
Section 5

The contractors were advised to register in Systems for Award Management (SAM) prior the award of the contract. This is a requirement once the quotation is over \$30,000.00 USD
The Scope of work was thoroughly explained, and what is expected from the awardee of the contract was noted.

Questions:

Questions were asked during the conference or prior to the conference:

1. Is the U.S. Embassy, providing the locks for the doors?
2. Who will be providing the two (2) A.C. units?
3. Who will be providing the gas for the A.C. Units?
4. Is there a particular color, pattern or grade required for the carpet tiles and countertop?
5. Is the GFCI outlet in the kitchen is a 10 or 20 amp?
6. Do we require a double or quad outlet?
7. What type of lighting is required, recess or normal?

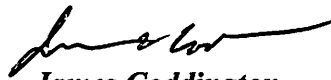
Conclusion

The contractor was reminded that within 30 days of notice to Proceed a Document Submitted Package must be submitted to the COR.

They were reminded that they should complete and submit their relevant documentation alone with their quotations.

The conference concluded and attendees were thanked for their presence and expression of interest in serving the U.S. Government. The meeting was adjourned at 10:50 a.m.

Sincerely,



James Coddington
Contracting Officer

Solicitation 19BB2121Q0032 - Questions & Answers

Question 1: Is the U.S. Embassy, providing the locks for the doors?

Answer 1: The contractor will provide the locks.

Question 2: Who will be providing the two (2) A.C. units?

Answer 2: The U.S. Embassy will be providing the A.C. units according to the Scope of Work

Question 3: Who will be providing the gas for the A.C. Units?

Answers 3: The awarded contractor will install and gas the A.C. units.

Question 4: Is there a particular color, pattern or grade required for the carpet tiles and countertop?

Answer 4: The Specs for the carpet tiles are – average impact sound 33 to 35Db, class 33 Heavy commercial use, wear guarantee 15 years, samples of carpet tiles are to be provided before installation.

Question 5: Is the GFCI outlet in the kitchen is a 10 or 20 amp?

Answer 5: The GFCI outlet will be 10Ma for 220volt, 3Ma-5Ma for 110 volts

Question 6: Do we require a double or quad outlet?

Answer 6: The outlets should be double.

Question 7: What type of lighting is required, recess or normal?

Answer 7: Recessed lighting, modern LED, downlighters in areas of new gypsum board ceilings